

“Once Upon a Yesterday”

Capturing the heart, history, and humor of our Grandparents and Special Friends for future generations to enjoy.

1. Get Set Up

- Open the Voice Memos app (built-in on iPhones).
- Place the phone microphone-side up on a table (microphone is at the bottom edge of the phone near the charging port).
- Do a quick test recording before beginning interview.



2. Start the Recording

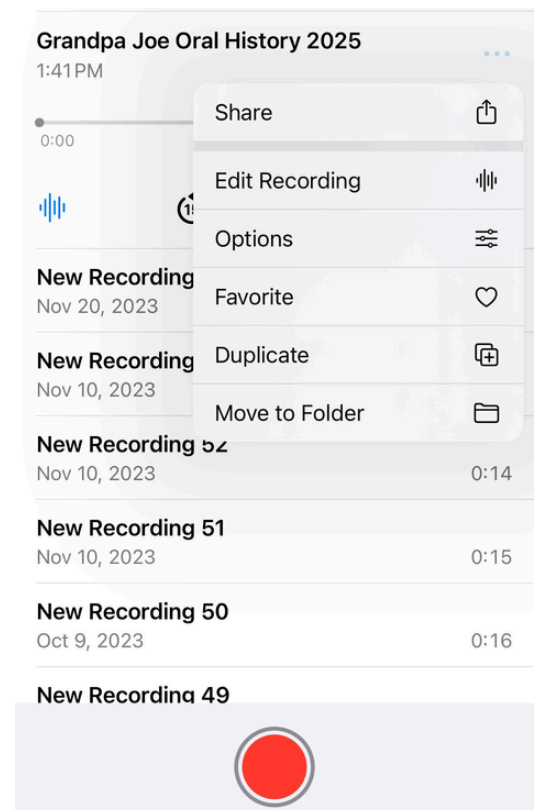
- Tap the red circle to start recording.
- Speak clearly and naturally.
- Let your grandparent know they can pause and take breaks.

3. Name the File Clearly

- After stopping the recording, **tap the file name** and **rename** it like:
- Grandpa_Joe_OralHistory_2025

4. Store the Recording Safely

- Tap the three dots (...) next to the file > **Share** > save to:
 - Files app (iCloud Drive)
 - Google Drive or Dropbox
 - Email it to yourself as backup



5. Transcribe the Recording

- Use iPhone's built-in Notes app with Voice Dictation:
- Play the memo on one device, and use dictation in Notes on another.
 - OR Use apps like Otter.ai, Temi, or Rev.com to upload and get a text version.



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